



Welcome to the ACerS Member Community!

The American Ceramic Society's **ACerS Member Community** is a new online community and an exciting way to connect with your fellow ACerS members.

Do you find that you can only attend certain ACerS meeting or local gatherings throughout the year, and feel that you're missing out on making connections? That's okay! Make the most of your ACerS membership by logging in and making connections with ACerS members from around the globe.

Does this sound like a great idea, although you are unsure of the best way to begin utilizing this new online member community? This is the best place to start!

1. ACerS membership is key

As the name implies, the ACerS Member Community is for ACerS members only. When you log in at www.ceramics.org you will need to do so with your **ACerS membership account** credentials. You must be logged in with your membership credentials to have access to the ACerS Member Community.

If time has passed and you no longer recall your account password, your email address has changed, and/or you are experiencing difficulty with resetting your password please reach out to us at customerservice@ceramics.org so that we can help you re-gain access to your ACerS membership account.

Creating a new account at ceramics.org will not allow you access to the ACerS Member Community, as the new account will not have a current ACerS membership.

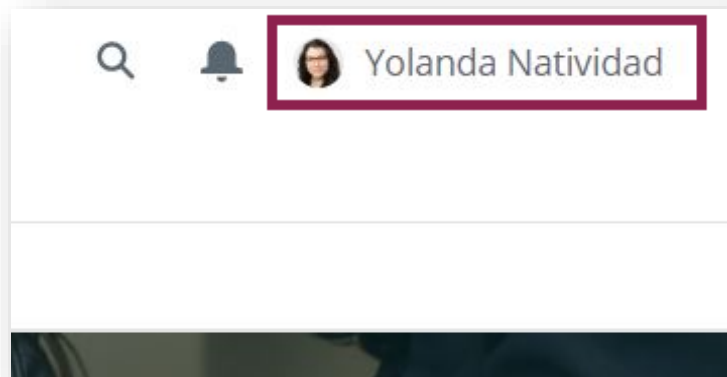
If you are unsure of your current membership status, or find that you may already have duplicate accounts, please feel free to reach out to us for assistance. All current ACerS members should have access to the

community and we want to know if you are experiencing any difficulties so that we may help.

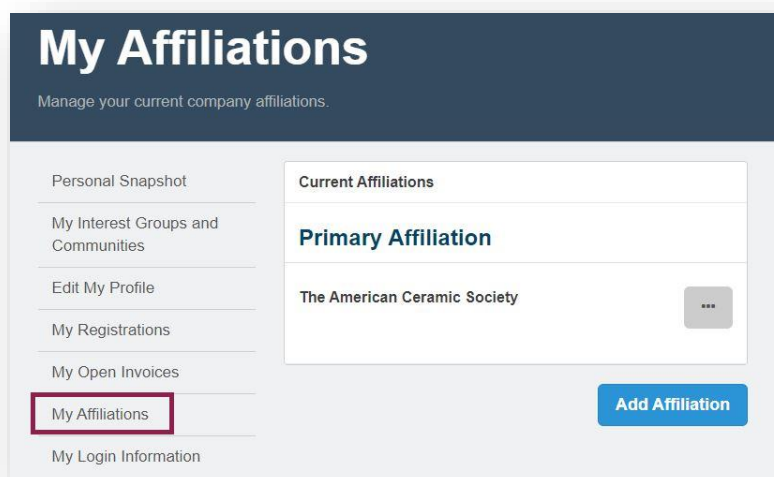
2. Ensure your account details are up to date

Once you are logged in at ceramics.org with your ACerS membership name in the upper right corner, then click **My Profile**. This is where you can upload a picture and edit your title. Note: the details you provide here will be visible to all other ACerS Member Community users.

We would encourage you to **upload a photo** so that others can recognize you - and also connect your name to your face while in the community.



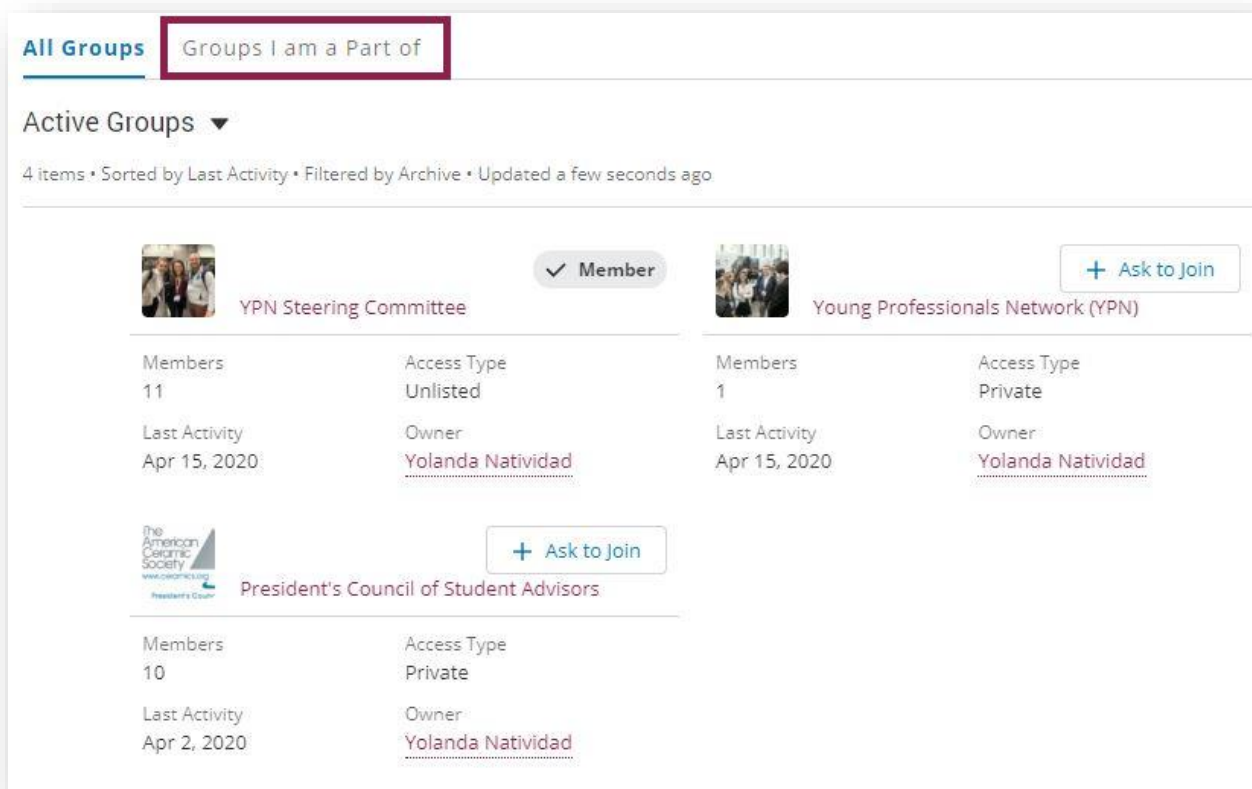
Additionally, you will want to ensure that your **Company information** is up to date. (Students: your “Company” in this case, will be your university.) To update your Company information, you will need to go to your **Personal Snapshot** which is located in the ceramics.org menu (*not* currently accessible within the community). Then click the **My Affiliations** tab to add/change your company/university, etc.



3. Join a Group

Groups are a great way to instantly connect with like-minded people and get involved.

Click on the **Groups** tab located in the main menu. It will default to **All Groups** → **Active Groups**. Click **Groups I am a Part of** for a list of the groups where you are currently a member.



The screenshot shows the 'Groups I am a Part of' section of the website. It displays a list of active groups with the following details:

Group Name	Members	Access Type	Last Activity	Owner	Action
YPN Steering Committee	11	Unlisted	Apr 15, 2020	Yolanda Natividad	Member
Young Professionals Network (YPN)	1	Private	Apr 15, 2020	Yolanda Natividad	+ Ask to Join
President's Council of Student Advisors	10	Private	Apr 2, 2020	Yolanda Natividad	+ Ask to Join

Click on the title of a Group to be taken to the group page. If the group is open to adding members, you may choose to click the “Join” button in the upper right to place a request to join the group.

Most groups will have a description and additional info on the right-hand side of the group page. The left-hand side will list all posts to that group.

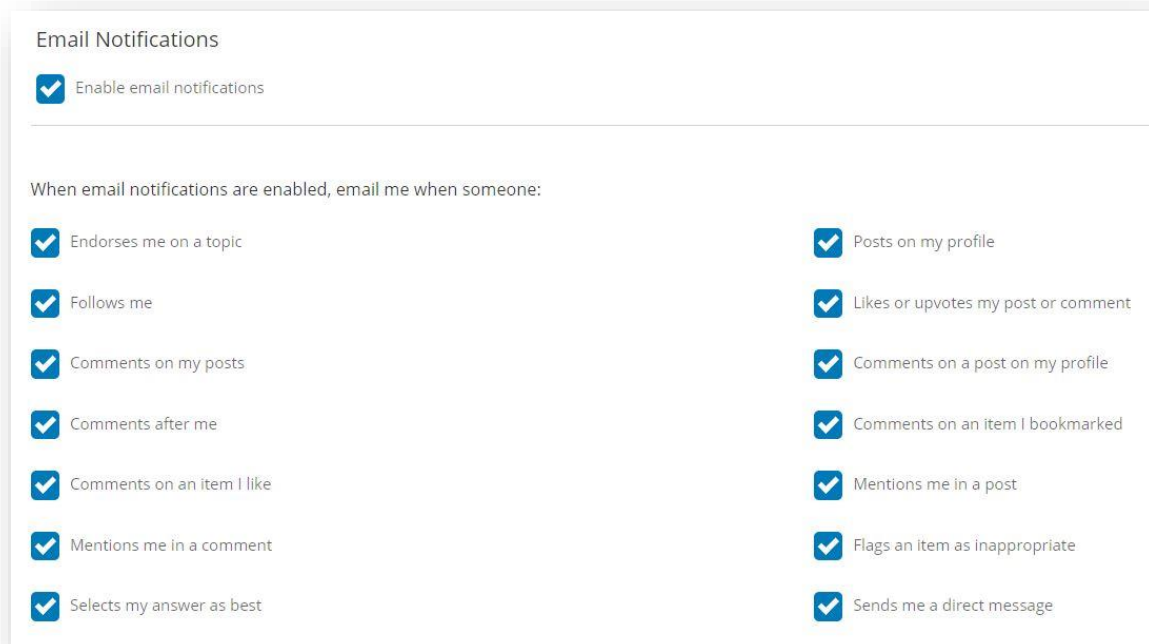
For the time being, at the start of our new online community, we will be adding groups as time progresses. So, if you do not immediately see a group that you might be expecting to see, we will likely be adding it soon!

Also, if you don't immediately find a group of interest to you – don't let that stop you from interacting with other ACerS members. Participate in a discussion by asking and/or answering a question. More on that topic in step #7.

4. Tailor your notifications so that you get the alerts you want

In order to ensure that you get just the right amount of notifications to your email, go to **My Settings** within your account menu located under your name in the upper right-hand corner.

Here you will be able to choose the specific notifications that you would like to receive:



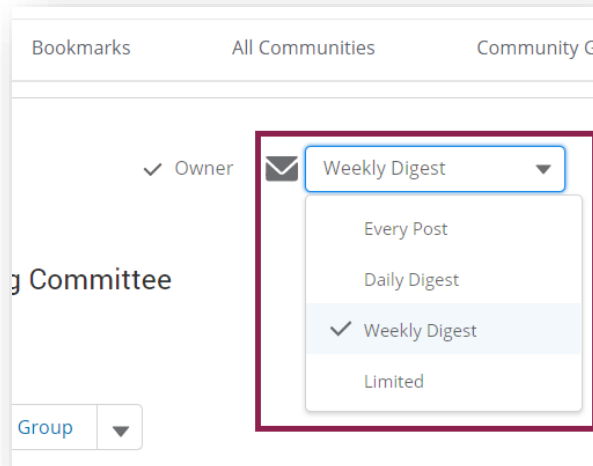
Email Notifications

Enable email notifications

When email notifications are enabled, email me when someone:

<input checked="" type="checkbox"/> Endorses me on a topic	<input checked="" type="checkbox"/> Posts on my profile
<input checked="" type="checkbox"/> Follows me	<input checked="" type="checkbox"/> Likes or upvotes my post or comment
<input checked="" type="checkbox"/> Comments on my posts	<input checked="" type="checkbox"/> Comments on a post on my profile
<input checked="" type="checkbox"/> Comments after me	<input checked="" type="checkbox"/> Comments on an item I bookmarked
<input checked="" type="checkbox"/> Comments on an item I like	<input checked="" type="checkbox"/> Mentions me in a post
<input checked="" type="checkbox"/> Mentions me in a comment	<input checked="" type="checkbox"/> Flags an item as inappropriate
<input checked="" type="checkbox"/> Selects my answer as best	<input checked="" type="checkbox"/> Sends me a direct message

You may also choose how often to receive an email update regarding the Groups in which you are a member. You will do so by going to each **Group page** and indicating your preference just to the right of the Group name.



5. Do not spam

Have you ever been in an online community where members constantly try to sell products or solicit donations? Then it is likely you are no longer involved in that community as an abundance of spam content leaves little room for active and genuine conversation.

What we would encourage you to do is to share anything ACerS-related (ceramics/glass) that may be useful or interesting to other members. Being open to sharing articles, ideas, and random conversation-starters will bring members together, and will help you to open up your circle.

6. Be respectful

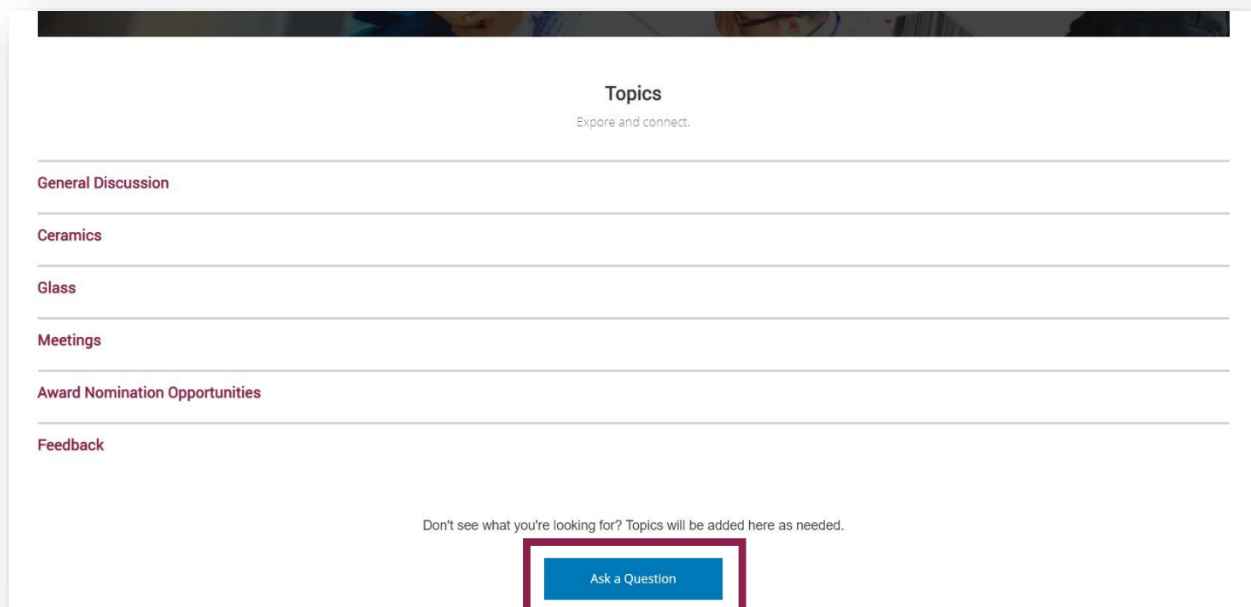
ACerS members all share membership in common, regardless of levels of experience. ACerS is a community of peers, so we would ask you to avoid negativity and to respect your fellow members. Please be mindful of the difference(s) between a healthy debate and a rude remark.

7. Get Answers

You may find that this is the most valuable aspect of the ACerS Member Community. Feel like having an open discussion on the latest Ceramic Tech Today article? Are you stumped on what direction to take your post graduate career? Do you have questions regarding an area of ceramics/glass that is currently out of your repertoire?

It is likely that our members will be ready for a discussion and/or have an answer to your query. If you see a question from another member and you know the answer, please answer it! Every answer is valuable.

Start by navigating to the **Topics** menu tab. Here you will be able to either click on the relevant topic to review current conversations, or you may choose to ask your own question.



If you do not see a topic of interest to you, please do not let that stop you from asking your question or starting a conversation. We will be adding topics as they are relevant to the community.



Now, get started!

Again, please do not hesitate to reach out to us at via email at customerservice@ceramics.org or via phone at 866-721-3322 or 614-890-4700 if you have any questions or need assistance along the way. We want you to get the most benefit out of the **ACerS Member Community** as possible.

We're glad to have you here!