

Fiduciary Responsibilities of Volunteer Leaders

Legal obligation applies primarily to board, but these are good guidelines for all volunteer leaders.

1. Duty of Care

- Attend meetings and know what happened at meetings you are unable to attend.
- Delegate as appropriate but do not abdicate your responsibility because of delegation.
- Be informed about activities within your sphere of influence and authority.
- Follow a thorough, reasoned process for making decisions.

2. Duty of Loyalty

- Act in good faith in support of the Society's purpose and well-being.
- Put the Society's interests above your interests and the interests of your employer, family, & associates while acting in the role of a volunteer leader.
- Don't promote, advance, or effectuate a transaction between the organization and yourself, your relatives, or your associates that is not substantively fair to the organization.
- Make full disclosure and refrain from related discussions and votes when and if a case arises in which you may be influenced by a private interest.

3. Duty of Obedience

- Follow the Society's global governing documents (such as our constitution) to carry out its mission and to ensure that funds are used for lawful purposes.
- Comply with state and federal laws relating to the organization.